

URBAN HEN KEEPING

Program License Application



Please complete this form and attach all supporting documents to make a complete application package. To submit the application package, applicants must email their application to info@bruderheim.ca or drop it off at the Town Office Building, 5017 Queen Street, Bruderheim, AB. All submitted materials must be clear, legible, and precise.

Town approval of this application will grant the applicant a lifetime license to keep hens for their lifetime as per the Urban Hen Bylaw 15-2026.

Failure to maintain and abide by all requirements of the Urban Hen Bylaw 15-2026, the Urban Hen Keeping Guidelines and/or applicable Provincial regulations can lead to a license being revoked permanently, and the hens must be removed from the property at the applicant's expense within 30 days of notification. The Town has the authority to cancel the program with 30 days written notice within which the hens must also be removed from the property at the applicant's expense.

APPLICANT INFORMATION

Full Name (Printed): _____

Email address: _____ Phone Number: _____

☐ I currently reside at the property

☐ I am the registered owner of the property.

☐ I am 18 years of age or older

SITE INFORMATION

Address: _____

Number of hens, and details on how enclosure will be heated in winter months:

- ☐ Attach Site Sketch complete with the hen enclosure location relative to adjacent properties and residential buildings, coop and run floor areas, and associated setback distances. Acceptable site sketches may be produced using an existing real property report, an aerial photo from Google Earth, or a scaled drawing (see example site sketch).

Note: The privacy provisions of the Protection of Privacy Act (POPA) and Access to Information Act (ATIA) protect this information. Application information may be shared with internal departments for the purposes of processing the application. If you have any questions about the collection and use of your information, contact the POPA Coordinator, Town of Bruderheim at (780)796-3731.

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COMPLIANCE WITH URBAN HEN KEEPING GUIDELINES

1. Will the hen enclosure be located in a rear yard fully fenced **at least 5 ft** in height? ☐ Yes ☐ No
2. Will the hen enclosure be located within the rear yard of the lot behind a Detached or semi-detached dwelling? ☐ Yes ☐ No
3. Will the hen enclosure be located **a minimum of 3.0 m (10 ft)** from a dwelling unit? ☐ Yes ☐ No
4. Will the hen enclosure be located **a minimum of 1.0 m (3.2 ft)** from any lot line? ☐ Yes ☐ No
5. Will the hen enclosure be located **a minimum of 1.0 m (3.2 ft)** from any other buildings? ☐ Yes ☐ No
6. Will the coop & run be located **a minimum of 4.0 m (12.8 ft)** from any street adjacent to the property? ☐ Yes ☐ No
7. Will the hen enclosure be **no larger than 10 m² (108 sq ft)** in floor area? ☐ Yes ☐ No
8. Will the hen enclosure be **no more than 2 m (6.5 ft)** in height? ☐ Yes ☐ No

Note: Responding with "No" to any of the questions above will lead to the application being rejected.

TERMS AND CONDITIONS

Applicants must ensure they have met all of the licensing requirements and submitted all required documentation.

Check all that apply:

- ☐ I have registered for a Premises Identification Number and my number is: _____
- ☐ I have a plan for how to manage organic waste from my hens that will not result in odor issues or an unsightly premises.
- ☐ I agree to immediately notify the Town of Bruderheim, and the province as required, of any disease or welfare issues that arise and to take all necessary steps to rectify the situation.

The nearest qualified veterinarian(s) to my residence that accepts hens are (incl. name, phone number and address for each):

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- ☐ I have taken an urban hen keeping training course and attached proof of completion.
- ☐ I have read and understood the Urban Hen Keeping Guidelines and the Urban Hen Bylaw 15-2026.
- ☐ I acknowledge that the urban hen keeping on the property may require periodic inspections by the Town of Bruderheim.
- ☐ I understand that after receiving my license, that failure to maintain and abide by all requirements outlined in the Urban Hen Keeping Guidelines, Urban Hen Bylaw 15-2026, and all applicable Provincial regulations, can result in my license being revoked permanently, and all hens must be removed from the premises within 30 days at my own expense.
- ☐ I understand that the Town has the authority to cancel the program with 30 days' notice and all hens must be removed from the property at my own expense.
- ☐ I understand that the license issued through this application process is valid for the applicant and the property only as described in above sections Application Information and Site Information. Any change in the information as described above (e.g. applicants move to a different address, applicants move coop location within existing yard) will require a new site plan and approval.

Signature: _____ Date: _____

Printed Name: _____

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