Council Remuneration Policy

Policy No: GOV 002-26
Date Approved by Council: November 18, 2026
Resolution No.: 2026/309
Next Review Date: November 18, 2029
Last Review Date: 2020
Supersedes: GOV-067

Policy Statement

The Town of Bruderheim Council will be compensated for attending to Town business as per the defined amounts and terms.

Guidelines

The Town of Bruderheim Council shall receive remuneration as follows:

1. A monthly remuneration shall be paid to the Chief Elected Official of the Town of Bruderheim for attending regularly scheduled Council meetings and Special Council meetings longer than one hour. This sum will be paid on a quarterly basis. (Refer to Schedule A)

2. A monthly remuneration shall be paid to the Deputy Chief Elected Official of the Town of Bruderheim for attending regularly scheduled Council meetings and Special Council meetings longer than one hour. This sum will be paid on a quarterly basis. (Refer to Schedule A)

3. A monthly remuneration shall be paid to each Councilor of the Town of Bruderheim for attending regularly scheduled Council meetings and Special Council meetings longer than one hour. This sum will be paid on a quarterly basis. (Refer to Schedule A)

4. Cost of Living Allowance (COLA) will be added to monthly remuneration rates as included in the annual operating budget.

5. A remuneration will be paid to each Councilor, Deputy Chief Elected Official and Chief Elected Official for each in- town meeting attended as part of their Council appointments to committees and/or boards with no specific mention to time of day or day of week. This sum will not be paid if the hosting board or committee recompenses attendees. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)

6. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each full day (more than 4 hours) training session (whether in town or out of town) with no specific regard to the day of the week. (Refer to Schedule A)

7. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each half day (less than 4 hours) training session with no specific regard to time of day or day of week. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)

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8. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for a special meeting of Council that is longer than 1 hour in length with no specific mention of time of day or day of week. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)

9. A remuneration will be paid to each Councillor, Deputy Chief Elected Official, and Chief Elected Official for each meeting attended out of town as part of their Council appointments to committees and/or boards that is less than 4 hours in length (half day), with no specific mention to time of day or day of week. For out-of-town meetings that are longer than 4 hours in length (full day), a remuneration will be paid. This will also include inter-municipal meetings that are held with other Councils. This sum will not be paid if the hosting board or committee recompenses the attendees. A monthly expense claim form will be submitted for payment. (Refer to Schedule A)

10. A member of Town Council wishing to attend a seminar must have his/her attendance authorized by Council before attending.

11. Council shall review and approve request to attend seminars and conferences based on the following:

    a) The curriculum must be directly related to the Councilor's position or portfolio and be of benefit to the Town.
    b) Conventions must be of a recognized organization.
    c) Completed Council Development Form providing costs and relevant information for the approval.

12. Mileage will be paid to each councilor (according to the Government of Alberta rates per km) for attending events and board and committee meetings (only those not compensated by the respective board).
13. This policy rescinds policy GOV-067.

Dated this 18 day of November 2026.

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Jana Semeniuk
Chief Administrative Officer
THE TOWN OF BRUDERHEIM

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Schedule 'A'

	Monthly Remuneration (paid quarterly)	In Town Board/ Committee Meetings	• Appointed Board Meetings (Out of Town Half Day) • Training-In or Out of Town-Half Day	• Appointed Board Meetings (Out of Town Full Day) • Training-In or Out of Town-Full Day	Special Meetings (longer than one hour)
Mayor	$723.5	$75	$100	$150	$75
Deputy Mayor	$592.63	$75	$100	$150	$75
Councilors	$542.63	$75	$100	$150	$75

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