

BYLAW NO 08-2024
OF THE TOWN OF BRUDERHEIM
(hereinafter referred to as “the Municipality”)

IN THE PROVINCE OF ALBERTA

BEING A BYLAW OF THE TOWN OF BRUDERHEIM IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE BRUDERHEIM MUNICIPAL LIBRARY BOARD AND TERMS OF REFERENCE FOR THE OPERATION OF THE LIBRARY BOARD

WHEREAS, pursuant to the provisions of the Libraries Act, Chapter L-11, 1 of the Revised Statutes of Alberta, 2000, and amendments thereto, a Council may pass a Bylaw providing for the establishment of a Municipal Library Board; and

WHEREAS, the Municipal Council of the Town of Bruderheim deems it advisable to establish the Bruderheim Municipal Library Board to manage the Metro Kalyn Library service to the community.

NOW THEREFORE the Council of the Town of Bruderheim, duly assembled, under and by virtue of the authority conferred upon Council by the *Municipal Government Act*, Chapter M-26, RSA 2000, and amendments thereto, enacts as follows:

1. BYLAW TITLE

1.1 This Bylaw is known as “Bruderheim Municipal Library Board Bylaw.”

2. DEFINITIONS

2.1 For the purpose of this Bylaw:

- a. “Act” means the *Libraries Act*, R.S.A., c.L-11 and its regulations and amendments;
- b. “Board” shall mean the Bruderheim Municipal Library Board
- c. “Board Member” shall mean a duly appointed member of the Bruderheim Municipal Library Board.
- d. “CAO” means the Chief Administrative Officer or designate;
- e. “Community at large” shall mean the persons residing within the corporate boundaries of the Town of Bruderheim
- f. “Council” means the Council of The Town of Bruderheim;
- g. “Council Member” shall refer to a Board member who is a Councillor and is appointed by Council to the Board.
- h. “Librarian” means the Librarian appointed by the Bruderheim Municipal Library Board;
- i. “Public at Large” means a resident of the municipality for which the municipal library is established;
- j. “The Board” means the Bruderheim Municipal Library Board;
- k. “Town” shall mean the Municipal Corporation of the Town of Bruderheim;

3. APPOINTMENTS

3.1 The Board shall consist of up to four (4) members appointed by resolution of the Town of Bruderheim Council in the following manner:

- a. Four (4) members from the public at large

- b. One (1) voting Town Council representative appointed at the annual Organizational Meeting of Council.
- 3.2 That the term of a member is at the discretion of the authority that made the appoint of such member, as outlined in clause 1, and that the normal term of office shall be as follows:
 - a. Town Council representative shall be for one year.
 - b. Public at large members shall be appointed for a maximum three (3) year term.
- 3.3 Appointments of all public members shall be made by resolution of Bruderheim Town Council and will be made in such manner that public at large members rotate their terms so that no more than one-half of the Board members shall change in any one year.
- 3.4 The Chair of the board shall be appointed by a majority vote of the Board on an annual basis.
- 3.5 A person is disqualified from remaining a member of the Board if he or she fails to attend, without being authorized by a resolution of the Board to do so, the meetings of the Board for three (3) consecutive regular meetings and is deemed to have resigned his/her seat on the Board.
- 3.6 The appointment of the members of the board shall be made at each Organizational meeting of Town Council or in the case of a vacancy arising from any cause, a successor shall be appointed at a council meeting.

4. **ROLE OF THE BOARD**

- 4.1 The Board shall have full management and control of the Municipal Library and shall, in accordance with the regulations, organize, promote, and maintain comprehensive and efficient library services in the municipality and may cooperate with other boards and libraries in the provision of these services.
- 4.2 The board shall, before November 1 in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library.
- 4.3 The budget and estimate of money shall be forthwith submitted to the Chief Administrative Officer or designate.
- 4.4 The Board shall, as early as possible, but not later than February 1 of each year, prepare and submit the operational budget of revenue and expenditures.
- 4.5 The Board shall:
 - a. Keep account of its receipts, payments, credits, and liabilities.
 - b. Have the accounts audited by 2 members of the Municipal staff each year and presented to Council by the CAO.
- 4.6 The Board will maintain insurance on the contents of their premises. The Town of Bruderheim will maintain insurance coverage on the building.

5. **REPEAL**

- 5.1 Town of Bruderheim Bylaw No 01-2023 is hereby repealed.

THAT this Bylaw shall come into force and have effect upon third and final reading.

READ a First time, this 21st day of August 2024.

READ a Second time, this 18th day of September 2024.

READ a Third time, this 18th day of September 2024.

Original Signed

Mayor

Original Signed

Chief Administrative Officer